



Jervis Bay School

Annual School Board Report 2019



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This report supports the work being done in the ACT Education Directorate, as outlined in *Strategic Plan 2018-21: A Leading Learning Organisation*.

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Reporting to the community

Schools report to communities in range of ways, including through:

- Annual School Board Reports
- a (5-year) School Improvement Plan (formerly School Strategic Plan)
- annual Impact Reports
- newsletters
- other sources such as My School.

School Context

Jervis Bay School is an authentic community school located in the heart of Booderee National Park and on the outskirts of the HMAS Creswell Naval College Grounds. We are a small preschool to year six school with a close connection to Wreck Bay and Jervis Bay Village communities. We have a unique context, located in Jervis Bay Territory, which is part of the Australian Capital Territory. Our education program is provided through the ACT Education Directorate.

Our school was established in 1914, originally to service Defence families, but it has evolved over time into a diverse and inclusive school that caters for students living in Wreck Bay Aboriginal Community, HMAS Creswell, the Jervis Bay Village and a range of New South Wales areas including Hyams Beach, Erowal Bay, Vincentia, St Georges Basin and Sanctuary Point. Jervis Bay School offers a three year old Koori preschool program, a four year old preschool program and classes from kindergarten to year six. The school has a strong connection to local community. We have a high Aboriginal student enrolment, this year sitting at around 100%. This is the highest Indigenous enrolment of all ACT Schools.

Our School offers a rich, contemporary curriculum that aligns with Australian Curriculum in the primary years and the Early Years Learning Framework and National Quality Standard in our preschool. We provide unique opportunities for students to engage in curriculum and learning through special programs and partnerships including the Booderee Junior Rangers program, where students learn about the land, country and culture through our local environment and a specially developed program that commences in preschool. The school provides a challenging and inclusive environment that focuses on student achievement and success within a rich, enjoyable learning environment. We utilise student achievement data, personalised learning plans and individualised learning plans for all students. Teachers work with students to enable them to achieve their academic goals.

At Jervis Bay School we value success for every child, we value inclusivity and celebrate growth and achievement.

Student Information

Student enrolment

In this reporting period there were a total of 29 students enrolled at this school.

Table: Student enrolment

Student type	Number of students
Male	14
Female	15
Aboriginal and Torres Strait Islander	29
LBOTE*	22

Source: ACT Education Directorate, Analytics and Evaluation Branch

*Language Background Other Than English

Student attendance

The following table identifies the attendance rate of students by year level during this reporting period. Student attendance rate is the percentage of school days attended by students in each year level at the school. Student attendance is measured over two school terms; that is from the first day of the school year for students in term 1 to the last day of term 2.

Table: Attendance rates in percentages

Year level	Attendance rate
1	85.0
2	90.0
3	85.0
4	100.0
5	93.0
6	88.0

Source: ACT Education Directorate, Analytics and Evaluation Branch

Supporting attendance and managing non-attendance

ACT public schools support parents and careers to meet their legal responsibilities in relation to the compulsory education requirements of the *Education Act 2004*. The Education Directorate's *Education Participation (Enrolment and Attendance) Policy* describes its position with regard to supporting attendance and managing non-attendance. A suite of procedures supports the implementation of the policy. Please refer to <https://www.education.act.gov.au/> for further details.

Staff Information

Teacher qualifications

All teachers at this school meet the professional requirements for teaching in an ACT public school. The ACT Teacher Quality Institute (TQI) specifies two main types of provision for teachers at different stages of their career, these are detailed below.

- **Full registration** is for teachers with experience working in a registered school in Australia or New Zealand who have been assessed as meeting the Proficient level of the Australian Professional Standards for Teachers.
- **Provisional registration** is for newly qualified teachers or teachers who do not have recent experience teaching in a school in Australia and New Zealand. Many teachers moving to Australia from another country apply for Provisional registration.

Workforce composition

Workforce composition for the current reporting period is provided in the following table. The data is taken from the school's verified August staffing report. For reporting purposes, it incorporates all school staff including preschools, staff absent for a period of less than four consecutive weeks and staff replacing staff absent for more than four consecutive weeks. It does not include casuals and staff absent for a period of four consecutive weeks or longer.

The Education Directorate is required to report Aboriginal and Torres Strait Islander staff figures. As of June of the reporting period, 119 Aboriginal and/or Torres Strait Islander staff members were employed across the Directorate.

Table: Workforce composition numbers

Staff employment category	TOTAL
Teaching Staff: Full Time Equivalent Permanent	3.17
Teaching Staff: Full Time Equivalent Temporary	0.00
Non Teaching Staff: Full Time Equivalent	6.86

Source: ACT Education Directorate, People and Performance Branch

School Review and Development

The ACT Education Directorate's Strategic Plan 2018-2021 provides the framework and strategic direction for School Improvement Plans (formerly School Strategic Plans). This is supported by the school performance and accountability framework '*People, Practice and Performance: School Improvement in Canberra Public Schools, A Framework for Performance and Accountability*'. Annually, system and school level data are used alongside the National School Improvement Tool to support targeted school improvement, high standards in student learning, innovation and best practice in ACT public schools.

Prior to 2016 all ACT public schools participated in a four-year improvement cycle. In the fourth year schools underwent an external Validation process. In 2016 this changed to a five-year cycle with a School Review at the end.

Our school was reviewed in 2017. A copy of the Report of Review can be found on our school website.

School Satisfaction

Schools use a range of evidence to gain an understanding of the satisfaction levels of their parents and carers, staff and students. Annually in August/ September ACT schools undertake a survey to gain an understanding of school satisfaction at that time. This information is collected from staff, parents and students from year 5 and above through an online survey.

Overall Satisfaction

In this period of reporting, 90% of parents and carers, 57% of staff, and 38% of students at this school indicated they were satisfied with the education provided by the school.

Included in the survey were 16 staff, 14 parent, and 12 student items which are described as the national opinion items. These items were approved by the then Standing Council on School Education and Early Childhood (SCSEEC) for use from 2015. The following tables show the percentage of parents and carers, students and staff who agreed with each of the national opinion items at this school.

A total of 7 staff responded to the survey. Please note that not all responders answered every question.

Table: Proportion of staff in agreement with each national opinion item

National opinion item	
Parents at this school can talk to teachers about their concerns.	86
Staff are well supported at this school.	86
Staff get quality feedback on their performance.	57
Student behaviour is well managed at this school.	43
Students at this school can talk to their teachers about their concerns.	71
Students feel safe at this school.	29
Students like being at this school.	43
Students' learning needs are being met at this school.	43
Teachers at this school expect students to do their best.	71
Teachers at this school motivate students to learn.	86
Teachers at this school treat students fairly.	86
Teachers give useful feedback.	71
This school is well maintained.	100
This school looks for ways to improve.	86
This school takes staff opinions seriously.	86
This school works with parents to support students' learning.	57
Teachers give useful feedback.	71

Source: ACT Education Directorate, Analytics and Evaluation Branch

*Data derived from annual School Satisfaction Survey

A total of 29 parents responded to the survey. Please note that not all responders answered every question.

Table: Proportion of parents and carers in agreement with each national opinion item

National opinion item	
I can talk to my child's teachers about my concerns.	100
My child feels safe at this school.	90
My child is making good progress at this school.	93
My child likes being at this school.	100
My child's learning needs are being met at this school.	79
Student behaviour is well managed at this school.	62
Teachers at this school expect my child to do his or her best.	93
Teachers at this school give useful feedback.	83
Teachers at this school motivate my child to learn.	93
Teachers at this school treat students fairly.	79
This school is well maintained.	100
This school looks for ways to improve.	97
This school takes parents' opinions seriously.	72
This school works with me to support my child's learning.	90

Source: ACT Education Directorate, Analytics and Evaluation Branch

*Data derived from annual School Satisfaction Survey

A total of 8 students responded to the survey. Please note that not all responders answered every question.

Table: Proportion of students in agreement with each national opinion item

National opinion item	
I can talk to my teachers about my concerns.	38
I feel safe at this school.	38
I like being at my school.	25
My school gives me opportunities to do interesting things.	88
My school is well maintained.	38
My school looks for ways to improve.	50
My teachers expect me to do my best.	100
My teachers motivate me to learn.	63
Staff take students' concerns seriously.	38
Student behaviour is well managed at my school.	25
Teachers at my school treat students fairly.	63
Teachers give useful feedback.	50

Source: ACT Education Directorate, Analytics and Evaluation Branch

*Data derived from annual School Satisfaction Survey

Learning and Assessment

Performance in Literacy and Numeracy

Early years assessment

Students in kindergarten undertake an on-entry and on-exit assessment of their early reading and numeracy skills using the Performance Indicators in Primary Schools (PIPS) program. Student results are reported against five performance bands at the end of semester 1 and 2. Below are the results for this school for the current reporting period.

Table: Jervis Bay School PIPS 2019 mean raw scores

Agency	Reading start	Reading end	Mathematics start	Mathematics end
School	27	78	28	49
ACT	49	123	39	55

Source: ACT Education Directorate, Analytics and Evaluation Branch

NAPLAN

Students in years 3, 5, 7 and 9 in all ACT schools participate in the National Assessment Program-Literacy and Numeracy (NAPLAN). This program assesses skills in reading, writing, spelling, grammar and punctuation, and numeracy.

In this reporting period, 20.00 % of year 3 students and 0.00 % of year 5 students were exempt from testing based on nationally agreed criteria.

For reasons of statistical reliability, as well as to protect the privacy of students, results are not reported when the sample size is less than five.

The following table shows the mean scores achieved by students at this school compared to all other ACT public schools for this reporting period.

Table: NAPLAN Mean Scores

Test Domain	Year 3 School	Year 3 ACT	Year 5 School	Year 5 ACT
Reading	0	438	0	516
Writing	0	418	0	474
Spelling	0	408	0	497
Grammar & Punctuation	0	440	0	500
Numeracy	0	411	0	496

Source: ACT Education Directorate, Analytics and Evaluation Branch

The school has provided the Directorate with an end of year financial statement that was approved by the school board. Further details concerning the statement can be obtained by contacting the school. The following summary covers use of funds for operating costs and does not include expenditure in areas such as permanent salaries, buildings and major maintenance.

Table: Financial Summary

INCOME	January-June	July-December	January-December
Self-management funds	158494.17	103059.07	261553.24
Voluntary contributions	270.00	100.00	370.00
Contributions & donations	3739.70	2119.45	5859.15
Subject contributions	2874.54	3670.35	6544.89
External income (including community use)	0.00	0.00	0.00
Proceeds from sale of assets	0.00	0.00	0.00
Bank Interest	2137.11	1993.43	4130.54
TOTAL INCOME	167515.52	110942.30	278457.82
EXPENDITURE			
Utilities and general overheads	12305.48	10105.45	22410.93
Cleaning	25870.08	36169.99	62040.07
Security	450.00	559.91	1009.91
Maintenance	25908.61	6834.55	32743.16
Administration	2645.04	5889.75	8534.79
Staffing	0.00	0.00	0.00
Communication	6116.71	18518.94	24635.65
Assets	2267.50	17274.33	19541.83
Leases	10768.92	11212.61	21981.53
General office expenditure	5248.00	6621.09	11869.09
Educational	8483.67	7146.90	15630.57
TOTAL EXPENDITURE	100064.01	120333.52	220397.53
OPERATING RESULT	67451.51	-9391.22	58060.29
Actual Accumulated Funds	84858.04	86302.83	86302.83
Outstanding commitments (minus)	-6333.50	0.00	-6333.50
BALANCE	145976.05	76911.61	138029.62

Voluntary Contributions

The funds listed were used to support the general operations of the school. The spending of voluntary contributions is in line with the approved budget for this reporting period.

\$270.00

Reserves

Name and Purpose	Amount	Expected Completion
Staffing. To provide for future allied health services as required.	\$19, 341	12/2022
Black Rock Red Rock. Bi-annual school cultural excursion heavily subsidised by school.	\$2000	12/2022

Endorsement Page

Members of the School Board

Parent Representative(s):	Wendy Brown,	Annette Brown	Erica Ardler
Community Representative(s):	Paul Chandler,	Alasdair Roy,	
Teacher Representative(s):	Megan McMahon],	Jamahl Ardler	
Student Representative(s):	N/A		
Board Chair:	Erica Ardler		
Principal:	Lana Read		

I approve the report, prepared in accordance with the provision of the *ACT Education Act 2004*, section 52.

Board Chair Signature: Erica Ardler

Date: 03/06/20

I certify that to the best of my knowledge and belief the evidence and information reported in this Annual School Board Report represents an accurate record of the Board's operations during this reporting period.

Principal Signature: Lana Read

Date: 03/06/20