



Telopea Park School as seen from Parliament House viewed along Sydney Avenue, Barton

Telopea Park School

Lycée franco-australien de Canberra

Annual School Board Report 2019

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This report supports the work being done in the ACT Education Directorate, as outlined in *Strategic Plan 2018-21: A Leading Learning Organisation*.

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Reporting to the community

Schools report to communities in range of ways, including through:

- Annual School Board Reports
- a (4-year) School Improvement Plan (formerly School Strategic Plan)
- annual Impact Reports
- newsletters – *Telopea Topics* each fortnight
- other sources such as Reports to the P&C each term, My School.

School Context

Telopea Park School/Lycée Franco-Australien de Canberra is a French and Australian binational school, in a bicultural setting. It is also a multicultural school with over 70 nationalities represented in the student body.

The school provides a bilingual program from Kindergarten to year 6 and a French secondary school program from Years 7 to 10, leading to the French Brevet in Year 9 and the French Baccalauréat in Year 12. The secondary school is an accredited International Baccalaureate Middle Years Programme school.

Telopea Park School was founded in 1923; the oldest school still in operation in the ACT.

In 1983, Lycée Franco-Australien de Canberra was established after the signing of a Treaty between the Governments of France and Australia. This Treaty/Binational Agreement underpins the operation of the school and articulates the governance of the school. The school is reviewed by both governments every four years and reports to the ACT Education Directorate. This aligns with, and satisfies, the ACT Review process for all ACT government schools.

In 2019, there are over 1430 students in the school.

The population of the school increased again in 2019. There is a waiting list for most year groups in the primary school. Primary students and French Stream secondary students, are admitted when places become available and their ability in the French language is age-appropriate. Secondary Australian Stream students are admitted if they live in the priority enrolment area (PEA). The increase in growth is attributed to more secondary students living in the PEA.

The school demonstrates the strong values of respect, cooperation, fairness and honesty. These values are for all members of the school community – students, parents/carers and teachers.

Student Information

Student enrolment

In this reporting period there were a total of 1,432 students enrolled at this school.

Table: Student enrolment

Student type	Number of students
Male	694
Female	738
Aboriginal and Torres Strait Islander	22
LBOTE*	859

Source: ACT Education Directorate, Analytics and Evaluation Branch

*Language Background Other Than English

Student attendance

The following table identifies the attendance rate of students by year level during this reporting period. Student attendance rate is the percentage of school days attended by students in each year level at the school. Student attendance is measured over two school terms; that is from the first day of the school year for students in term 1 to the last day of term 2.

Table: Attendance rates in percentages

Year level	Attendance rate
1	93.0
2	93.0
3	93.0
4	94.0
5	92.0
6	93.0
7	93.0
8	91.0
9	89.0
10	86.0

Source: ACT Education Directorate, Analytics and Evaluation Branch

Supporting attendance and managing non-attendance

ACT public schools support parents and careers to meet their legal responsibilities in relation to the compulsory education requirements of the *Education Act 2004*. The Education Directorate's *Education Participation (Enrolment and Attendance) Policy* describes its position with regard to supporting attendance and managing non-attendance. A suite of procedures supports the implementation of the policy. Please refer to <https://www.education.act.gov.au/> for further details.

Staff Information

Teacher qualifications

All teachers at this school meet the professional requirements for teaching in an ACT public school. The ACT Teacher Quality Institute (TQI) specifies two main types of provision for teachers at different stages of their career, these are detailed below.

- **Full registration** is for teachers with experience working in a registered school in Australia or New Zealand who have been assessed as meeting the Proficient level of the Australian Professional Standards for Teachers.
- **Provisional registration** is for newly qualified teachers or teachers who do not have recent experience teaching in a school in Australia and New Zealand. Many teachers moving to Australia from another country apply for Provisional registration.

Workforce composition

Workforce composition for the current reporting period is provided in the following table. The data is taken from the school's verified August staffing report. For reporting purposes, it incorporates all school staff including preschools, staff absent for a period of less than four consecutive weeks and staff replacing staff absent for more than four consecutive weeks. It does not include casuals and staff absent for a period of four consecutive weeks or longer.

The Education Directorate is required to report Aboriginal and Torres Strait Islander staff figures. As of June of the reporting period, 119 Aboriginal and/or Torres Strait Islander staff members were employed across the Directorate.

Table: Workforce composition numbers

Staff employment category	TOTAL
Teaching Staff: Full Time Equivalent Permanent	70.95
Teaching Staff: Full Time Equivalent Temporary	28.24
Non Teaching Staff: Full Time Equivalent	34.90

Source: ACT Education Directorate, People and Performance Branch

School Review and Development

The ACT Education Directorate's Strategic Plan 2018-2021 provides the framework and strategic direction for School Improvement Plans (formerly School Strategic Plans). This is supported by the school performance and accountability framework '*People, Practice and Performance: School Improvement in Canberra Public Schools, A Framework for Performance and Accountability*'. Annually, system and school level data are used alongside the National School Improvement Tool to support targeted school improvement, high standards in student learning, innovation and best practice in ACT public schools.

Prior to 2016 all ACT public schools participated in a four-year improvement cycle. In the fourth year schools underwent an external Validation process. In 2016 this changed to a five-year cycle with a School Review at the end. Telopea Park School is an exception remaining in a four-year cycle in line

with the Bi-national Agreement / Treaty (Treaty No 8, 1983) as signed by the French and Australian Governments.

Our school will be reviewed in 2021. A copy of the most recent Validation Report can be found on our school website.

School Satisfaction

Schools use a range evidence to gain an understanding of the satisfaction levels of their parents and carers, staff and students. Annually in August/ September ACT schools undertake a survey to gain an understanding of school satisfaction at that time. This information is collected from staff, parents and students from year 5 and above through an online survey.

Overall Satisfaction

In this period of reporting, 83% of parents and carers, 84% of staff, and 70% of students at this school indicated they were satisfied with the education provided by the school.

Included in the survey were 16 staff, 14 parent, and 12 student items which are described as the national opinion items. These items were approved by the then Standing Council on School Education and Early Childhood (SCSEEC) for use from 2015. The following tables show the percentage of parents and carers, students and staff who responded to the survey and agreed with each of the national opinion items at this school.

A total of 96 staff responded to the survey. Please note that not all responders answered every question.

Table: Proportion of staff in agreement with each national opinion item

National opinion item	
Teachers give useful feedback.	75
Parents at this school can talk to teachers about their concerns.	91
Staff are well supported at this school.	62
Staff get quality feedback on their performance.	59
Student behaviour is well managed at this school.	62
Students at this school can talk to their teachers about their concerns.	86
Students feel safe at this school.	79
Students like being at this school.	84
Students' learning needs are being met at this school.	79
Teachers at this school expect students to do their best.	97
Teachers at this school motivate students to learn.	92
Teachers at this school treat students fairly.	89
Teachers give useful feedback.	75
This school is well maintained.	76
This school looks for ways to improve.	79
This school takes staff opinions seriously.	49
This school works with parents to support students' learning.	79

Source: ACT Education Directorate, Analytics and Evaluation Branch

*Data derived from annual School Satisfaction Survey

A total of 345 parents responded to the survey. Please note that not all responders answered every question.

Table: Proportion of parents and carers in agreement with each national opinion item

National opinion item	
I can talk to my child's teachers about my concerns.	82
My child feels safe at this school.	84
My child is making good progress at this school.	77
My child likes being at this school.	88
My child's learning needs are being met at this school.	72
Student behaviour is well managed at this school.	61
Teachers at this school expect my child to do his or her best.	83
Teachers at this school give useful feedback.	69
Teachers at this school motivate my child to learn.	72
Teachers at this school treat students fairly.	73
This school is well maintained.	77
This school looks for ways to improve.	65
This school takes parents' opinions seriously.	55
This school works with me to support my child's learning.	64

Source: ACT Education Directorate, Analytics and Evaluation Branch

*Data derived from annual School Satisfaction Survey

A total of 799 students responded to the survey. Please note that not all responders answered every question.

Table: Proportion of students in agreement with each national opinion item

National opinion item	
I can talk to my teachers about my concerns.	42
I feel safe at this school.	60
I like being at my school.	61
My school gives me opportunities to do interesting things.	68
My school is well maintained.	49
My school looks for ways to improve.	60
My teachers expect me to do my best.	84
My teachers motivate me to learn.	60
Staff take students' concerns seriously.	41
Student behaviour is well managed at my school.	28
Teachers at my school treat students fairly.	45
Teachers give useful feedback.	52

Source: ACT Education Directorate, Analytics and Evaluation Branch

*Data derived from annual School Satisfaction Survey

Performance in Literacy and Numeracy

Early years assessment

Students in kindergarten undertake an on-entry and on-exit assessment of their early reading and numeracy skills using the Performance Indicators in Primary Schools (PIPS) program. Student results are reported against five performance bands at the end of semester 1 and 2. Below are the results for this school for the current reporting period. It is to be noted that at Telopea Park School in kindergarten to year 2 students learn in French for 80% of the time. PIPS is conducted in English.

Table: Telopea Park School PIPS 2019 mean raw scores

Agency	Reading start	Reading end	Mathematics start	Mathematics end
School	56	127	43	56
ACT	49	123	39	55

Source: ACT Education Directorate, Analytics and Evaluation Branch

NAPLAN

Students in years 3, 5, 7 and 9 in all ACT schools participate in the National Assessment Program-Literacy and Numeracy (NAPLAN). This program assesses skills in reading, writing, spelling, grammar and punctuation, and numeracy.

In this reporting period, 0.00 % of year 3 students, 0.00 % of year 5 students, 1.40 % of year 7 students and 1.20 % of year 9 students were exempt from testing based on nationally agreed criteria.

For reasons of statistical reliability, as well as to protect the privacy of students, results are not reported when the sample size is less than five.

The following table shows the mean scores achieved by students at this school compared to all other ACT public schools for this reporting period.

Table: NAPLAN Mean Scores

Test Domain	Year 3 School	Year 3 ACT	Year 5 School	Year 5 ACT	Year 7 School	Year 7 ACT	Year 9 School	Year 9 ACT
Reading	469	438	545	516	583	550	623	592
Writing	419	418	502	474	538	509	570	544
Spelling	424	408	527	497	577	542	619	584
Grammar & Punctuation	487	440	548	500	579	544	618	580
Numeracy	447	411	526	496	589	552	620	594

Source: ACT Education Directorate, Analytics and Evaluation Branch

Financial Summary

The school has provided the Directorate with an end of year financial statement that was approved by the school board. Further details concerning the statement can be obtained by contacting the school. The following summary covers use of funds for operating costs and does not include expenditure in areas such as permanent salaries, buildings and major maintenance.

Table: Financial Summary

INCOME	January-June	July-December	January-December
Self-management funds	844524.62	1489359.42	2333884.04
Voluntary contributions	139740.00	107854.00	247594.00
Contributions & donations	38144.00	40877.00	79021.00
Subject contributions	27551.63	55468.08	83019.71
External income (including community use)	41633.40	71719.64	113353.04
Proceeds from sale of assets	0.00	0.00	0.00
Bank Interest	26778.09	21044.05	47822.14
TOTAL INCOME	1118371.74	1786322.19	2904693.93
EXPENDITURE			
Utilities and general overheads	120165.59	166580.82	286746.41
Cleaning	131248.75	1324.00	132572.75
Security	1980.40	7801.19	9781.59
Maintenance	179170.14	108363.69	287533.83
Administration	24630.63	22750.24	47380.87
Staffing	14205.50	1042022.50	1056228.00
Communication	18771.69	11313.36	30085.05
Assets	247639.06	224917.18	472556.24
Leases	25106.55	22629.57	47736.12
General office expenditure	109699.94	98782.02	208481.96
Educational	153129.19	179092.65	332221.84
Subject consumables	15938.94	15686.73	31625.67
TOTAL EXPENDITURE	1041686.38	1901263.95	2942950.33
OPERATING RESULT	76685.36	-114941.76	-38256.40
Actual Accumulated Funds	1342210.20	1677210.20	1342210.20
Outstanding commitments (minus)	-25634.66	0.00	-25634.66
BALANCE	1393260.90	1562268.44	1278319.14

Voluntary Contributions

The funds listed were used to support the general operations of the school. The spending of voluntary contributions is in line with the approved budget for 2019.

Reserves

Name and Purpose	Amount	Expected Completion
Reserves are held to support the upgrade of our main courtyard; this is being done with the support of the school's P&C Association and the Education Directorate.	\$500,000	Early 2020

Endorsement Page

Members of the School Board

Parent Representative(s):	Kate Gauthier	Clair Bannerman	Amali Bandara
Community Representative(s):	Mary Welsh		
Commonwealth Government Representative(s):	Margaret Leggett		
French Government Representative(s):	Bertrand Pous Hajer Gam		
Teacher Representative(s):	Susan Blythe-Jones	Mhairi Henderson	
Board-elected member:			
Student Representative(s):	Adrian Herzog	Ila Muttukumaru	
Board Chair:	Kate Gauthier		
Principal:	Kerrie Blain		

I approve the report, prepared in accordance with the provision of the ACT *Education Act 2004*, section 52.

Board Chair Signature: Dr Mary Welsh

Date: 23 / 07 / 2020

I certify that to the best of my knowledge and belief the evidence and information reported in this Annual School Board Report represents an accurate record of the Board's operations during this reporting period.

Principal Signature: Kerrie Blain

Date: 04 / 06 / 2020